

Leaving a Gift by adding a Codicil to an existing Will



Citizens Advice Stroud & Cotswold Districts Ltd

Charity No: 1096398
Company No: 4389411

I [full name] _____
of [full address] _____

_____ Postcode _____

DECLARE this to be a _____ [first/second/etc as appropriate] codicil to my last Will
which is dated: _____ [day] of _____ [month], _____ (year)

The Will shall be construed and take effect as if it contained the following clause:-

I GIVE to the Citizens Advice Stroud & Cotswold Districts Ltd (charity number 1096398) of Brunel
Mall, London Road, Stroud GL5 2BP, the sum of _____
pounds for the general purposes of the charity for use in Stroud District and/or Cotswold District
(delete as appropriate) and DECLARE that the receipt the Treasurer or other officer for the time
being of the charity shall be sufficient discharge to my executors.

In all other respects I confirm the Will.

As witness my hand this _____ [day] of _____ [month], _____ [year].

Signed by the testator as a Codicil to the Will in the presence of both witnesses and then signed by
each witness in the testator's presence.

Signature of testator: _____

First witness:

Signature _____

Full name _____

Address _____

Occupation _____

Second witness:

Signature _____

Full name _____

Address _____

Occupation _____

Notes:

If you have already made a Will, and would like to leave a gift to Citizens Advice Stroud Cotswold Districts Ltd, you can complete a codicil form such as the one overleaf. A codicil is an addition to a Will and allows you to amend your Will without drawing up a new one.

If you are making substantial changes to your Will or leaving a substantial part of your estate as a gift to Citizens Advice Stroud & Cotswold Districts Ltd, it is recommended that you consult a solicitor. Please do not write on your existing Will, or staple anything to it, as it may invalidate it.

Please ensure that when you sign this form, you do so in the presence of two independent witnesses (of sound mind).

The following people cannot be a witness to this codicil:

- the executor of your Will, your executor's spouse or civil partner,
- a beneficiary of your Will or a beneficiary's spouse or civil partner.

Please keep this document in a safe place with your existing Will.

This codicil ceases to be effective if you make a new Will. If you wish to give money to Citizens Advice Stroud & Cotswold District Ltd when making a new Will, please ask your solicitor to include an appropriate provision in your new Will (including our address and Charity Number: 1096398).

Further copies of this codicil form may be downloaded from the website: www.citizensadvice-stroud&cotswold.org.uk.

If you have any questions about this form or would like to let us know about your gift, please contact:

Finance Officer
Citizens Advice Stroud & Cotswold Districts
Unit 8
Brunel Mall
London Road
Stroud GL5 2BP